



October 20, 2010

Bill Lindsay, City Manager
City of Richmond
450 Civic Center Plaza
Richmond, CA 94804

Re: Repayment obligation under State Coastal Conservancy grant for Marina Bay Shoreline Trail

Dear Mr. Lindsay:

It has recently come to my attention that the City of Richmond failed to repay the State Coastal Conservancy for a repayable grant made for construction of the Marina Bay Shoreline Trail.

The Conservancy made a grant of \$315,000 in 1988, followed by an additional grant of \$101,020 in 1992. The agreement for the original \$315,000 grant called for 36.5% of the grant, or \$115,000, to be repaid to the Conservancy, with interest. I have attached the original grant agreement from 1988 as well as the amendment from 1992. Page 3 of the original agreement describes the repayment provisions.

I have not been able to find any memos or letters between the Conservancy and the City of Richmond regarding this repayment obligation between 1992 and present day. Conservancy accounting staff are certain that repayment was not made.

Please contact me at 510-286-4180 to discuss this situation and potential remedies before the end of November, 2010. I am hopeful that we can identify a mutually beneficial remedy.

Sincerely,

A handwritten signature in dark ink, appearing to read "Amy Hutzel", is written over a circular stamp.

Amy Hutzel
Program Manager
San Francisco Bay Area Conservancy

1330 Broadway, 13th Floor
Oakland, California 94612-2512
510-286-1015 Fax: 510-286-0470